

Admissions

At **Little Miracles Day Nursery** we care for **50** children between the ages of **3 months and 5 years of age**.

The numbers and ages of children admitted to the nursery comply with the legal space requirements set out in the Early Years Foundation Stage (EYFS). When considering admissions we are mindful of staff: child ratios and the facilities available at the nursery.

The nursery will use the following admission criteria which will be applied in the following order of priority:

1. Children will be allocated spaces on a first come first come basis. Children who wish to start first will be given priority.
2. Children who have siblings who are already with us.
3. Looked after children
4. A vulnerable child with either a Child Protection or a Child in Need Plan or Local Authority/Common Assessment Framework
5. A child known by the local authority to have special educational needs and/or a disability (SEND) and whose needs can be best met at the preferred nursery
6. Children whose parents live within the area.

A child requiring a full-time place may have preference over one requiring a part-time place. This is dependent upon work commitments, occupancy and room availability.

We operate an inclusion and equality policy and ensure that all children have access to nursery places and services irrespective of their gender, race, disability, religion or belief or sexual orientation of parents.

Prior to a child attending nursery, parents must complete and sign a contract and registration form. These forms provide the nursery with personal details relating to the child. For example, name, date of birth, address, emergency contact details, parental responsibilities, dietary requirements, collection arrangements, fees and sessions, contact details for parents, doctor's contact details, health visitor contact details, allergies, parental consent and vaccinations etc.

Providers eligible to provide government funded places for early education

All settings registered to accept government funding (detailed in the code of practice) must offer free places for two and three to five year olds for early learning sessions specified by the local authority. At **Little Miracles Day Nursery** we currently provide **Two and Three to five year old** free funded places available for children subject to availability. These places will be allocated on a first come, first served basis and can be booked a term in advance. We also offer the free 30 hour funding. Please note for admissions for the free nursery education we have a termly intake, beginning the term following your child's second or third birthday.

All funded sessions are now in line with the flexible arrangement as specified by the Government. When you register your child for their funded place we will discuss your needs

and, as far as possible with availability and staffing arrangements, we will accommodate your wishes.

Please note there is an additional charge for meals if you choose to use your hours over our meal times.

This policy was adopted on	Signed on behalf of the nursery	Date for review
<i>14.12.2019</i>		<i>14.12.2020</i>